

# ACCESSORY BUILDING PRECONSTRUCTION APPLICATION

McDonald, Ohio 44437

Application No. \_\_\_\_\_

The undersigned applies for a preconstruction review and building permit for an accessory building. Said building permit may be issued on the basis of the information contained within this application. The applicant hereby certifies that all information and attachments to this application are true and correct. The applicant is required, in addition to the information requested on this form, to:

- \_\_\_\_\_ submit plans, drawn to scale, showing the actual dimensions and shape of the lot,
- \_\_\_\_\_ exact sizes and locations of existing structures on the lot,
- \_\_\_\_\_ location and dimensions of the proposed structures or alterations and
- \_\_\_\_\_ locations of all utility meters.

The **\$20.00** fee for the preconstruction review is **non-refundable**. A separate fee, subject to credits, if any, is required to secure a building permit following a successful preconstruction review.

1. Property Address \_\_\_\_\_
2. Name of Property Owner \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Phone Number: Home \_\_\_\_\_ Work \_\_\_\_\_
3. Proposed structure: **Garage** **Storage Shed** **other** \_\_\_\_\_  
Size \_\_\_\_\_
4. Name of Contractor \_\_\_\_\_  
Phone number of Contractor \_\_\_\_\_
5. Cost (value) of work covered by this application \$ \_\_\_\_\_
6. **On a separate sheet, explain any points you feel need clarification.**

## **DO NOT BEGIN CONSTRUCTION UNTIL BUILDING PERMIT IS APPROVED!**

- NOTE:**
- A) Accessory building construction must begin within 60 days of issuance of building permit or permit is void. (Codified Ordinance No. 1109.02)
  - B) Construction must be finished within one year from the date the permit is picked up. (Codified Ordinance No. 1109.02)
  - C) It is the responsibility of the property owner to be able to identify lot lines, specifically the boundaries and property pins or stakes.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(property owner) --over--

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### (FOR OFFICIAL USE ONLY)

1. Application: Date rec'd \_\_\_\_\_ Fee Paid \_\_\_\_\_ Rec'd by \_\_\_\_\_

2. Approval by Water Department: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Reason, if denied \_\_\_\_\_

\_\_\_\_\_  
Water Department Supervisor

3. Date of Action on Application \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Reason, if denied \_\_\_\_\_

Accessory Building Permit: Total Fee \_\_\_\_\_ Less Credits \_\_\_\_\_

Amount Due \$ \_\_\_\_\_

\_\_\_\_\_  
Building Inspector

4. Accessory permit: Date Issued \_\_\_\_\_ Fee Paid \_\_\_\_\_

Rec'd by \_\_\_\_\_