

McDONALD VILLAGE COUNCIL
WEDNESDAY, APRIL 19, 2017
REGULAR COUNCIL MEETING

Visitors: Walt Bradley, Cliff DeZee, Ken Miner, Ashley Dean, Joshua Lang, Abigail Vaughn, Kennedy Dray, and Trenton Natoli

Staff: Fiscal Officer Robin DeBow, Fire Chief Nick Kish, Acting Police Chief Bill Woodley, Solicitor Douglas W. Ross, Village Administrator Thomas Domitrovich, and Office Manager Char McCracken

1. The April 19, 2017 meeting of McDonald Village Council was called to order by Mayor Glen M. Puckett at 6:23 p.m.

Roll call:

Mr. O'Brien – present
Mr. Seitz – absent*
Mr. Lewis – absent*

Mr. Harvey – present
Mr. Klase – present
Mr. Fisher – present

* Mr. Seitz was absent due to a work schedule conflict; Mr. Lewis was absent due to a previous commitment

2. Pledge of allegiance

One minute of silence in remembrance of American troops serving throughout the world and the recitation of the Lord's Prayer.

3. Approval of the April 5, 2017 council minutes.

It was moved by Mr. Fisher to approve the April 5, 2017 minutes as mailed:

Roll call:

Mr. Fisher – aye
Mr. Harvey – aye

Mr. O'Brien – aye
Mr. Klase – aye

Motion carried.

4. Adoption of agenda:

It was moved by Mr. Fisher to accept the agenda as presented:

Roll call:

Mr. Fisher – aye

Mr. O'Brien – aye

4. Adoption of agenda cont'd.

Mr. Harvey – aye

Mr. Klase – aye

Motion carried.

5. Mayor's report – Mayor Puckett stated we need to award the bid for the 2017 Road Resurfacing Project this evening. The Mayor also stated that he and Mr. O'Brien met with Attorney Patricia Dugan from Fair Housing. It was a very informative meeting and there are a couple things that we will pull from it and hopefully use it here in the Village.

6. Report of Village Officials:

Village Administrator Thomas Domitrovich stated he gave documentation to the Council regarding the costs for the Road Resurfacing Project. He and Mrs. DeBow put all the figures together to help them award a contractor this evening.

He also stated that he supplied Council with his report on a sewer inspection up in the neighborhood of the resurfacing project. He is recommending that Alternate C be eliminated from the project as it related to changing out the 200 feet of sewer pipe. After the camera work it showed that the problem area is only an 8 ft. section not 200 ft. That will minimize the work and the cost of the project.

Mr. Domitrovich stated that he is working on another capital project with our engineer. The bid specs and legal ad are done for the garage roof replacement. He is looking for approval to get that advertised. He spoke on future road projects. There is a five-year plan for resurfacing. They study the roads and they know where the need is. It may seem like we are forgetting about a neighborhood but we are not. We do have plans to address Parkside Estates but we hopefully are going to obtain a grant for that. They are also looking at Grant Ave., Nebraska, Utah, Dakota. They are looking at extending Second Street and McDonald Avenue and Owsley Rd. These are all in the five-year plan and we will implement them as necessary and according to how many points we can get when scoring for grants. There is a lot of things that go into consideration before we pick a road paving project but now that it looks like we are ready to move forward with the 2017 project, I'll begin the planning and engineering for the 2018 project. We will have to do that soon to get it in grant form.

Lastly, he invited the Mayor to a meeting on April 24 at the Eastgate Council of Governments for a General Policy Board meeting.

6. Reports of Village Officials cont'd.

Acting Police Chief Bill Woodley gave a brief update on the grants for the vests. All the paperwork is in but the Department of Justice is not releasing the funds at this time. They will let us know when they will be released.

Fire Chief Nick Kish thanked Mayor and Council for the appointment of Trevor Willoughby at the last Council meeting. He will be an asset to his daytime EMT staff.

Solicitor Douglas W. Ross no report but thanked Council for considering his contract for next year. It has been a pleasure to serve these last nine years.

7. Committee reports:

President Pro Tem Mr. O'Brien reported on tonight's Caucus where the following items were discussed: agenda, Fiscal Officer's report, Council minutes, legislation, Relay for Life, change in upcoming meeting times. The committee meetings will be changed from Tuesday, May 2, to Monday, May 1; the second council meeting in May will be changed from Wednesday, May 17 to Monday, May 15. They also discussed 2017 road resurfacing project, garage roof replacement, and the meeting with Attorney Patricia Dugan from Fair Housing.

Park & Buildings Mr. Harvey stated Park and Buildings will meet May 1. They will be firming up the summer park program. They will be discussing the Relay for Life and summer workers.

Mr. O'Brien asked if we need a motion to move the meetings and Solicitor Ross stated we should.

It was moved by Mr. O'Brien to change the committee meetings from May 2 to May 1; and change the second Council meeting from May 17 to May 15.

Roll call:

Mr. O'Brien – aye
Mr. Klase – aye

Mr. Harvey – aye
Mr. Fisher – aye

Motion carried.

Safety Committee Mr. Klase stated Safety will meet May 1, at 6:00 p.m.

7. Committee reports cont'd.

Finance & Capital Improvement Mr. Lewis – In the absence of Mr. Lewis, Mr. Fisher gave the report as follows: A few issues regarding Finance are the 2017 Road Resurfacing Project. We need to move and proceed forward today and accept the base bid which would include road paving for all of the streets South of Marshall Rd. from Parkview Avenue to the east. We also decided to adopt Alternate B & C. The original base bid is \$388,455.24 which annualizes to \$37,105.22 of which \$3269.85 will be allotted to B & C. That is an extreme amount of work and we opted out of Alternate A-McDonald Ave. and D-New Jersey sewer work. I do want to go on the record stating that we have looked at this for several years. We were very adamant that we took care of this project but from further review from the Village Administrator as he stated, we only need to repair an eight foot section and we can do that in our regular budget. That will happen before this paving project begins. We can move forward with a clear conscience.

It was moved by Mr. Fisher that we accept the bid of Butch and McCree for the base bid and Alternate B & C.

Discussion: Mr. Harvey stated this is quite a hefty project. The area in question has been neglected for a long time. We are committing a lot of money and time into this. This will be a busy, busy area after July.

Roll call:

Mr. Fisher – aye
Mr. Harvey – aye

Mr. O'Brien – aye
Mr. Klase – aye

Motion carried.

Mr. Fisher moved on to the roof project at the Village garage.

It was moved by Mr. Fisher to authorize the Fiscal Officer to advertise for bids for the village garage on April 24 and May 1 with the opening on May 9.

Roll call:

Mr. Fisher – aye
Mr. Harvey – aye

Mr. O'Brien – aye
Mr. Klase – aye

Motion carried.

7. Committee reports cont'd.

Mr. Fisher stated there will be quite a bit of work done in the Village.

Service Committee Mr. Seitz – in the absence of Mr. Seitz, Mr. Fisher stated on tonight's agenda is the first reading of the Solicitor's contract. It is in the amount of \$33,377. It is a one-year contract. As discussed, Solicitor Ross has been here nine years and with his service we've seen nothing but diligence in his performance. The homework that he has done and the information he has provided for us in a very timely manner. I don't know if other municipalities get their information as quick as we do. Even when we had litigation he has been extremely pro-active and in only one instance that I can remember did we have to even agree to anything with anybody as part of the Village. It did come out as a decent agreement for us. Probably overall he has saved the Village more than we paid him in 9 years. The fact of the matter is he hasn't taken an increase since he has been here. I'm sure that we are all in agreement that we are going to move forward and continue to employ Solicitor Ross. Thank you for a job well done.

Planning Commission Mr. Fisher stated Planning Commission met last Wednesday, April 12. Mr. Border did enlighten us that rental inspection is going well. Mr. Martin spoke on the Trumbull County Planning Commission and the comprehensive plan. They did discuss some private owner rehab grants. The Mayor discussed the replat of the Kunkel property on Ravine Drive North. There was discussion of a vacation of half a road on Adams but it was decided to deny the request.

Community Chest Mr. O'Brien – no report.

8. Remarks from persons or groups present: Walt Bradley, 510 W. Third St. addressed Council on the condition of Second St. where it continues to deteriorate, is it because of the base.

Mr. Domitrovich stated he doesn't believe it is because of the base. There was an accident on the road and we have been patching it ever since.

Mr. Bradley asked if it has anything to do with the drain that goes from the south side of Second St. to Third and Mr. Domitrovich answered I don't think so. Mr. Bradley continued that the street continually deteriorates after being paved.

He then asked if we operate under Village or State code for enforcement. Lt. Woodley answered both. He then commented on the weight of the trucks that use the road and wondered if some are overweight. He described a legal way to stop

8. Remarks from persons or groups present cont'd.

them and check their weight which may help with the condition of the road.

Mr. Domitrovich stated the road has only been paved once since 2004-2005. He gave a brief history of what went into the paving of that road.

Mr. Bradley stated he can't understand that 85% of the road seems fine and wondered what the issue was with the other 15%. He also stated that he is just making an observation.

9. Old Business: none

10. New Business: none

11. Legislation:

A First reading of a Resolution Employing The Solicitor Under The Covenants And Conditions Of The Attached Agreement And Determining To Employ Attorney Douglas W. Ross As Solicitor For The Village Of McDonald, Ohio, Commencing July 1, 2017 Through And Including June 30, 2018.

It was moved by Mr. Fisher that the resolution pass first reading as read.

Discussion: Mr. Fisher stated just to clarify the contract is a one year contract at a total of \$33, 377 which has been an identical contract for nine years. He does an exemplary job and thanked him for his service.

Mayor Puckett stated we are glad to have him.

Roll call:

Mr. Fisher – aye
Mr. Harvey – aye

Mr. O'Brien – aye
Mr. Klase – aye

Motion carried.

12. Fiscal Officer's report:

Mrs. DeBow reported that the bills for the Fiscal Officer's report total \$105,630.07.

12. Fiscal Officer's report cont'd.

I, Robin DeBow, Fiscal Officer of the Village of McDonald, Ohio do hereby declare that the bills are true and correct and the money is in the bank to pay them.

Mr. Fisher stated the final cost of this audit is going to be around \$13,000 and most of it is covered in tonight's clerk's report. Through her diligence and find job with the other office staff here in McDonald, this is several thousand dollars less than what the last couple budgets have been. In a world of increasing costs to see us pay less money means that we are doing one heck of a fine job. I appreciate the office staff and Mrs. DeBow for your diligence.

It was moved by Mr. Fisher to accept the Fiscal Officer's report and pay all bills.

Discussion: Mr. Harvey stated he would also like to thank all. When you have someone on site and someone who knows and produce all the documentation and everything they need it reduces your costs. When they are not having to wait and not having to relocate or ask so many questions that it adds to the cost of the audit and you get an audit that comes back as clean as this one it is what you want. When you have that you have to thank the people that are involved because it is a lot of work. He thanked Mrs. DeBow for the great audit.

Roll call:

Mr. Fisher – aye
Mr. Harvey – aye

Mr. O'Brien – aye
Mr. Klase – aye

Motion carried.

13. Miscellaneous: Mr. Domitrovich thanked Solicitor Ross for his service. It is a privilege and an honor to learn from you and watch how you work and protect the Village. Thank you. He thanked Council for moving forward on the paving project and the legal ad for the roof.

Mr. Harvey asked the students in the audience if they were here for a government class and they answered yes. He asked if the Council gave them enough information to aid them in their class and then he thanked them for coming.

14. Adjournment

The meeting was adjourned on a motion by Mr. Fisher at 6:55 p.m. All voted aye.

Mayor

Attest to:

Fiscal Officer