

McDonald Village Council
Wednesday, May 20, 2020
Regular Council Meeting

Staff: Fire Chief Todd Stitt, Police Chief Bill Woodley, Solicitor Douglas W. Ross, Village Administrator Thomas Domitrovich, Fiscal Officer Lori Canada, and Office Manager Amy Cunningham.

1. The May 20, 2020 meeting of McDonald Village Council was called to order by Mayor Glen M. Puckett at 6:05 p.m.

Roll call:

Mr. Harvey – present
Mr. Fisher – present
Mr. Schmidt – present

Mr. Lewis – present
Mr. DeZee – present
Mr. Joynes – present

2. Pledge of allegiance

One minute of silence in remembrance of American troops serving throughout the world and the recitation of the Lord's Prayer.

3. Approval of the April 22, 2020 council minutes.

It was moved by Mr. Fisher to approve the April 22, 2020 minutes as mailed:

Roll call:

Mr. Fisher – aye
Mr. Lewis – aye
Mr. Schmidt – aye

Mr. Harvey – aye
Mr. DeZee – aye
Mr. Joynes – aye

Motion carried.

4. Adoption of agenda:

It was moved by Mr. Fisher to amend the agenda to change legislation C to waive the three read process and to add legislation E the salary ordinance:

Roll call:

Mr. Fisher – aye
Mr. Lewis – aye
Mr. Schmidt – aye

Mr. Harvey – aye
Mr. DeZee – aye
Mr. Joynes – aye

4. Adoption of agenda cont'd.

Motion carried.

5. Mayor's report- Mayor Puckett gave the monthly court report as follows: For the month of April, Mayor's Court had computer fund \$30, court costs \$79, additional costs \$29, city revenue from fines \$110, Niles Municipal Court Fines \$898.70, law enforcement fund \$60, and drug fund \$268.30 for a total to the city of \$1,475.00.

Mayor Puckett stated that we would like to open up the parks as soon as possible. We are keeping some of our events on hold and some have been cancelled. We will get back to our parks as soon as we can do it safely.

6. Report of Village Officials:

Village Administrator Thomas Domitrovich stated that he turned in a quarterly employee expense report to the Mayor and Finance Chairman. He would like to get this to a monthly report. Mr. Domitrovich stated that he turned in the paperwork for the Trumbull County Senior Levy grant for the Community Room with the help of Lori Canada, Millie Ritz, Christine Ellks, Peggy Palmer, and especially Amy Cunningham. Mr. Domitrovich applied for \$34,515. The County is reviewing everything and will get back to us as soon as the process is complete.

Mr. Domitrovich stated that he is invited to attend meetings via Zoom with the school preconstruction that started May 5 for the construction of the stadium. GPD has invited him to attend these as they are announced.

Mr. Domitrovich stated that they are working on a water line repair. It is a service line to the recreation building. Our employees are working on this.

Mr. Joynes thanked Mr. Domitrovich for all the hard work that he puts into the program for the elderly in the community. It is an awesome thing we have.

Police Chief Bill Woodley congratulated the Class of 2020 and wished them the best in all their future endeavors. They have completed an already difficult undertaking made even more difficult by the pandemic, but they came through the adversity and met the challenges head on.

Chief Woodley stated that, as a result of the pandemic and Governor Dewine's stay at home order in March, he asked his officers to soften and even suspended the enforcement of some Village Ordinances, such as parking in the street. Please be aware,

6. Report of Village Officials cont'd.

effective June 1, the Police Department will begin to enforce these ordinances once again.

Chief Woodley stated that he distributed his end of the month report for April and it is as follows.

For the month of April, the Police Department received 91 calls from the 911 center. They investigated 19 formal complaints and made 0 traffic stops. There were no parking tickets issued. The Police Department made 2 residential security checks, 14 bank drops, and 3 criminal arrests. The Department continued their DTBs (daily training bulletins) for the month of April.

Mr. Schmidt asked if the Police and Fire Departments have the correct PPE and if they have enough to supply to them if they have to make calls. Chief Woodley stated that, at this time, they have received a lot of donations from outside sources as well as the EMA and EOC. Right now, they are stocked up pretty good.

Fire Chief Todd Stitt stated that his report has been submitted.

Solicitor Ross no report.

7. Committee reports:

President Pro Tem Mr. Lewis stated that Caucus met and the following items were discussed: agenda, Fiscal Officer's report, Council minutes, legislation, Committee and Council meeting dates for summer. The schedule is as follows: June 16 and 17, July 14 and 15, and August 11 and 12. These will all be tentatively held via Zoom.

Mr. Lewis moved to enter into summer recess.

Discussion: Mr. Lewis stated that, although we are moving into summer recess, with the COVID crisis going on, we are in agreement that we will meet as needed.

Roll call:

Mr. Lewis – aye
Mr. Fisher – aye
Mr. Schmidt – aye

Mr. Harvey – aye
Mr. DeZee – aye
Mr. Joynes – aye

Motion carried.

7. Committee reports cont'd.

Mr. Lewis stated that the Salary Ordinance was also discussed as an emergency reading. Mr. Lewis said that we tried a different format of the Zoom meeting yesterday for Committees to see how both formats work. Although they are not perfect, we went back to the original format based on logistics and better quality.

Mr. Lewis congratulated the Class of 2020. We have three proud parents on this meeting. Congratulations to Nate and Zack. He also congratulated his son, Riley and all of their classmates. We have watched you grow up. We, along with your parents, your teachers, your coaches, are extremely proud of all of you. As Chief Woodley said, you've conducted yourselves throughout something that none of us have experienced to this point and none probably will moving forward, with the utmost of integrity and class and will definitely benefit you all moving forward. Enjoy this Saturday and the best of luck moving forward.

Park & Buildings Mr. Harvey stated that the Memorial Day service has been cancelled. Residents can stop down and pay their respects through the weekend. The Relay For Life has also been cancelled. They will still be collecting money and taking donations. All park activities have been cancelled as well. There will be no park attendants, no festivities at the park, or splash pad until further notice. We will be monitoring this. With all the equipment in the park and all the activities, closeness is part of what they do. How do you sanitize and keep our children and residents and seniors safe? Music In The Park is an event that we still have on the schedule but, again, we may or may not be able to have it. There is no vaccine and we want to protect everybody. We are asking everyone to be patient. We have to protect everybody. Mr. Harvey stated that we discussed putting up fencing in the lot of the house that we tore down.

Safety Committee Mr. Fisher stated that he contacted the director of nurses for the Trumbull County Board of Health but was unable to speak with her. He is awaiting information on the number of cases that are in the Village. This will be helpful as we open things back up so the Mayor and Council can make better decisions. Mr. Fisher stated that Chief Woodley has been in contact with Team Office for a quote on upgrading our computer software and servers. The police cruiser that was ordered with a 17 week delivery date has not gone into production yet due to the COVID situation. We are hoping to hear from the company that sells the MARCs radios so we can test in the Village to ensure coverage. Ohio CAT did an audit on one of our fire engines and we received a few quotes. We will move forward as needed. We had a few of our firefighters that fixed some of the issues on their own. Chief Stitt received notification from the State Fire Marshall's Agency that we did obtain a grant and are able to purchase three sets of turnout gear. We have a reading for a salary ordinance on tonight's legislation. This includes ambulance drivers, which is different from the past due to

7. Committee reports cont'd.

COVID. We are going to allow firefighters, who are approved and have gone through training to drive the ambulance. If our staffing is down due to the virus, it will help us to handle the calls.

Finance & Capital Improvement Mr. Lewis stated that there are three pieces of legislation this evening. One is a second reading of the 1.5 Mil Renewal Levy. There is a second reading of the drug fines and a first reading of the transfer ordinance, which we are going to pass as a first, second, and third reading this evening. This transfer ordinance is for uncashed and unclaimed funds, one of which is from a park attendant that was not cashed. The individual stated that they do not seek the money so the money will go back into the Village funds. The other is for unclaimed water deposits. The other piece of legislation is for the emergency reading of the budget amendment. This is for the nearly \$10,000 in grant money for the turnout gear, the \$28,000 in grant money for the heart monitor for the ambulance, and the \$563 stimulus check. In order to get these funds to be used by the end of June, we do need to pass this as an emergency. Mr. Lewis stated that the unemployment rate is at an all-time high. We are already bracing for the income tax losses from the closure of Lordstown. Now we've been impacted potentially by the loss of revenue from the COVID crisis from both the income tax level and possibly from the state. From the state level, this could be as high as 10% cuts. Moving forward for 2020, our budget is set. We are financially sound but we are asking everyone to look at our spending and how we are spending because 2021 has a lot of unknowns. We need to prepare for the worst and hope for the best.

Service Committee Mr. Schmidt stated that Service went into executive session with the full-service committee, Mayor Puckett, Solicitor Ross, Mr. Domitrovich, and remaining council members.

Planning Commission Mr. Fisher stated that planning does not have any pressing business. Due to the virus, he feels that it is unnecessary to meet in the Community Room. If anything does arise, Mr. Fisher believes it could be handled in the same format as our meetings.

Community Chest Mr. DeZee stated no report.

8. Remarks from persons or groups present: none.

9. Old Business: none.

10. New Business: none.

11. Legislation:

A. Second Reading Of A Resolution To Proceed And Submit To The Electors Of The Village Of McDonald, Ohio The Question Of The Renewal Of A Current Operating Levy Of One And Five Tenths (1.5) Mills For A Period OF Five (5) Years For The Purpose Of Providing A Renewal Of Funds For The Current Operating Expenses Of The Village.

It was moved by Mr. Lewis that the resolution pass second reading as read.

Roll call:

Mr. Lewis – aye
Mr. Fisher – aye
Mr. Schmidt – aye

Mr. Harvey – aye
Mr. DeZee – aye
Mr. Joynes – aye

Motion carried.

B Second Reading Of A Resolution Adopting A Written Internal Control Policy For The Village Of McDonald Police Department's Use And Disposition Of Money Paid To The Village From Mandatory Drug Fines.

It was moved by Mr. Lewis that the resolution pass second reading as read.

Roll call:

Mr. Lewis – aye
Mr. Fisher – aye
Mr. Schmidt – aye

Mr. Harvey – aye
Mr. DeZee – aye
Mr. Joynes – aye

Motion carried.

C. First Reading Of A Resolution Transferring Funds Within Various Funds Within The Village Of McDonald, Ohio, For A Period Beginning January 1, 2020, And Ending December 31, 2020.

It was moved by Mr. Lewis to suspend the Rules of Council.

Roll call:

Mr. Lewis – aye
Mr. Fisher – aye

Mr. Harvey – aye
Mr. DeZee – aye

11. Legislation cont'd.

Mr. Schmidt – aye

Mr. Joynes – aye

Motion carried.

It was moved by Mr. Lewis that the resolution pass first, second, and third reading as read.

Discussion: Mr. Lewis stated that this is being passed as a first, second, and third reading due to our meeting constraints at this time because of COVID. This will enable us to get our funds transferred in a timely manner.

Roll call:

Mr. Lewis – aye

Mr. Harvey – aye

Mr. Fisher – aye

Mr. DeZee – aye

Mr. Schmidt – aye

Mr. Joynes – aye

Motion carried.

D. Emergency Reading Of Ordinance No. 3249-20 To Amend Appropriations For 2020 To Various Divisions Of The Village Government For Each Of The Several Objects For Which The Village Of McDonald, Ohio, Has To Provide Out Of The Monies Known To Be In The Treasury Of Said Village During The Year From The Collection Of All The Taxes And From All Other Sources Of Revenue For 2020.

It was moved by Mr. Lewis to suspend the Rules of Council.

Roll call:

Mr. Lewis – aye

Mr. Harvey – aye

Mr. Fisher – aye

Mr. DeZee – aye

Mr. Schmidt – aye

Mr. Joynes – aye

Motion carried.

It was moved by Mr. Lewis that Ordinance No. 3249-20 pass emergency reading.

Discussion: Mr. Lewis stated that the purpose behind the emergency reading is so we can utilize the grant funds that Chief Stitt has acquired by the June deadline. This is a matter of “use it or lose it”.

11. Legislation cont'd.

Roll call:

Mr. Lewis – aye	Mr. Harvey – aye
Mr. Fisher – aye	Mr. DeZee – aye
Mr. Schmidt – aye	Mr. Joynes – aye

Motion carried.

E. Emergency Reading Of Ordinance No. 3250-20 Amending Previous Village Ordinance No. 3230-19 Regarding The Wages Of The Part-Time Firefighters/EMTS/Paramedics.

It was moved by Mr. Fisher to suspend the Rules of Council.

Mr. Fisher – aye	Mr. Harvey – aye
Mr. Lewis – aye	Mr. DeZee – aye
Mr. Schmidt – aye	Mr. Joynes – aye

Motion carried.

It was moved by Mr. Fisher to pass the ordinance as an emergency.

Discussion: Mr. Fisher stated that there is a potential need in the case of increased calls to have some of the firefighters be able to operate the ambulance as a driver. This affords them the opportunity at the rate of \$9.25/hour. This is all emergency related because of the pandemic.

Roll call:

Mr. Fisher – aye	Mr. Harvey – aye
Mr. Lewis – aye	Mr. DeZee – aye
Mr. Schmidt – aye	Mr. Joynes – aye

Motion carried.

12. Fiscal Officer's report:

Mrs. Canada stated that the bills for the Fiscal Officer's report total \$148,732.74

12. Fiscal Officer's report cont'd.

I, Lori Canada, Fiscal Officer of the Village of McDonald, Ohio do hereby declare that the bills are true and correct and the money is in the bank to pay them.

It was moved by Mr. Lewis to accept the Fiscal Officer's report and pay all bills.

Roll call:

Mr. Lewis – aye
Mr. Fisher – aye
Mr. Schmidt – aye

Mr. Harvey – aye
Mr. DeZee – aye
Mr. Joynes – aye

Motion carried.

13. Miscellaneous: Mr. Harvey stated the the Firefighter's Festival in June will be postponed to tentatively October 10.

14. Adjournment

The meeting was adjourned on a motion by Mr. Harvey at 6:48 p.m. All voted aye.

Mayor

Attest to:

Fiscal Officer