

McDonald Village Council  
Wednesday, August 21, 2019  
Regular Council Meeting

Visitors: Ken Miner, Joe Dugan, Scott Merola, and Sean Schmidt.

Staff: Fire Chief Todd Stitt, Police Lieutenant Ryan Ronghi, Solicitor Douglas W. Ross, Village Administrator Thomas Domitrovich, Fiscal Officer Lori Canada and Office Manager Amy Cunningham.

1. The August 21, 2019 meeting of McDonald Village Council was called to order by Mayor Glen M. Puckett at 6:15 p.m.

Roll call:

Mr. Harvey – present  
Mr. Lewis – present  
Mr. Bradley – present

Mr. Seitz – present  
Mr. Fisher – present  
Mr. DeZee – present

2. Pledge of allegiance

One minute of silence in remembrance of American troops serving throughout the world and the recitation of the Lord's Prayer.

3. Approval of the August 21, 2019 council minutes.

It was moved by Mr. Fisher to approve the August 21, 2019 minutes as mailed:

Roll call:

Mr. Fisher – aye  
Mr. Seitz – aye  
Mr. Bradley – aye

Mr. Harvey – aye  
Mr. Lewis – aye  
Mr. DeZee – aye

Motion carried.

4. Adoption of agenda:

It was moved by Mr. Fisher to amend the agenda and add under legislation the emergency reading of a resolution to allow the Village Administrator to submit an application for the sidewalk grant.

Roll call:

Mr. Fisher – aye  
Mr. Seitz – aye

Mr. Harvey – aye  
Mr. Lewis – aye

4. Adoption of agenda cont'd.

Mr. Bradley – aye

Mr. DeZee – aye

Motion carried.

5. Mayor's report- Mayor Puckett gave the monthly court report as follows:  
For the month of July, Mayor's Court had computer fund \$60, court costs \$230, additional costs \$126, city revenue from fines \$250, Niles Municipal court fines \$569.40, and parking tickets \$160 for a total of \$1395.40.

Mayor Puckett stated that he would like to appoint Kathy Angelo as a part-time secretary/receptionist.

It was moved by Mr. Fisher to accept the appointment of Kathy Angelo as a part-time secretary/receptionist.

Roll call:

Mr. Fisher – aye

Mr. Harvey – aye

Mr. Seitz – aye

Mr. Lewis – aye

Mr. Bradley – aye

Mr. DeZee – aye

Motion carried.

6. Report of Village Officials:

**Village Administrator Thomas Domitrovich** reported that R.T. Vernal, our paving contractor for the 2019 road resurfacing project is scheduled to finish the project on Grant Street. They plan to mill the road on August 28 and 29. They will return to pave on September 3. This schedule is tentative because it is subject to the weather. Mr. Domitrovich would like to thank the Trumbull County Commissioners and their Senior Levy staff that reviewed our application for the grant to keep the Community Room open. We did apply and will receive \$29,020.40 to continue programming at the Community Room. We applied for \$34,000 but there was some competition. Lastly, Mr. Domitrovich wanted to inform our residents that the storm last weekend did bring down a lot of branches in the community. If there is something that looks like it could be dangerous with the front lawn and even back yard trees, residents may contact the Village and we will give you the best advice. The Village workers will not go on private property to do any work but they will try to manage all the trees that are in the front lawn road right of way and will continue to do this for the next couple weeks. Please set out the branches at the curb and the Village workers will try to

6. Report of Village Officials cont'd.

get them as quickly as they can. They will not get through the town in one week. There was a lot of work the night of the storm. The safety forces were out working as well as the clean-up crew. Lisa Taddei from Ohio Edison was responsive to some of the investigation our street department did regarding the storm and potential problems with the power lines. There were several Penn Power trucks in town.

Mr. Fisher wanted to thank the street department for identifying the downed power lines and relaying the information to Ohio Edison. He stated that this proves what kind of expertise we have in the street department.

**Police Chief Bill Woodley** distributed his monthly report as follows: For the month of July, the Police Department answered 173 calls from the 911 Center, investigated 33 formal complaints, conducted 31 traffic stops resulting in 19 citations and gave 14 verbal warnings. They responded to 7 alarm drops, 3 lockout calls, 2 abandoned 911 calls, and 4 parking complaints. They conducted 5 bank transfers, 2 calls for suspicious activity, 6 calls for suspicious person, 4 calls for suspicious vehicle, 4 subject stops, issued 16 Mayor's court summons, and responded to 17 medical calls. The department completed the Daily Training Bulletins for July.

**Fire Chief Todd Stitt** reported that there is an Incident Action Plan in place that Captain Williamson created for the Billy Goat race. This event is host to more than 3,000 people. There will be a command post set up and a tent for a field hospital. Weathersfield Fire Department and Lane Life Trans will be on-site to assist our fire and police departments. This is to ensure that everything goes smoothly. This event will begin around 8:00 a.m. and end around 2:00 p.m.

**Solicitor Ross** no report.

7. Committee reports:

**President Pro Tem Mr. Lewis** stated that we met for Caucus at 6:00 p.m. The items discussed are the agenda, fiscal officer's report, council minutes, legislation. Mr. Lewis stated that we need to exit summer recess.

It was moved by Mr. Fisher that we exit summer recess.

Roll call:

Mr. Fisher – aye  
Mr. Seitz – nay

Mr. Harvey – aye  
Mr. Lewis – aye

7. Committee reports cont'd.

Mr. Bradley – aye

Mr. DeZee – aye

Motion carried.

Mr. Lewis stated that the hiring of a part-time secretary/receptionist was also discussed at Caucus. The September committee meetings will be held on Tuesday, September 3 and council meetings will be held on September 4 and 18. All meetings will be held in the Community Room at 6:00 p.m.

**Park & Buildings Mr. Harvey** stated that the park program was a success. He also mentioned that the grant for the Community Room was a good-sized grant. Mr. Harvey stated that the amount of paperwork that needed to be done for the grant was immense. He stated that our seniors are enjoying that grant but it is not an easy grant to apply for. Mr. Harvey also wanted to thank Hannah Jones, who was our park supervisor. She did an outstanding job. All the summer park programs ran seamlessly. Our volleyball returned this year as well. The police and fire departments helped put Safety Day together and it was a huge success. Mr. Harvey also discussed how great the park attendants were this summer. Concerts in the Park was also successful. He stated that we truly appreciate the sponsors who contribute money to make the concerts happen.

Mr. Harvey stated that the F.O.P. wants to do something in memory of Cindy Robinson. He suggested that the two \$200 scholarships that are given annually to the school be named in honor of Mike O'Brien and Cindy Green Robinson. He welcomes any ideas that everyone has. The Billy Goat is coming up this Saturday. Also, fall baseball is starting up again.

**Safety Committee Mr. DeZee** stated that the school has agreed to pay the cost of additional personnel for the Billy Goat race. He stated that the MARCs radio quotes were received. The cost for the police department would be \$35,116.80 and the cost for the fire department would be \$36,716.08 making it a total of \$71,832.88 for both departments. Mr. DeZee stated that he received the monthly report for the fire department. There were 15 EMS runs, 12 fire runs with a total of 27 runs for July.

**Finance & Capital Improvement Mr. Lewis** discussed the potential options with moving forward with UAN for our payroll and finance software. Mrs. Cunningham has done a great deal of research regarding UAN vs. CMI. He stated that if we went with UAN, it would save the Village a significant amount of money annually, upwards of \$4,000 plus the savings of a computer and printer. Mr. Lewis mentioned the 2020 budget. He stated that Mr. Domitrovich discussed several items on his wish list with

7. Committee reports cont'd.

regard to paving projects. Mr. Lewis said these will be discussed further as we get into budgetary meetings. Mr. Lewis stated that we had another clean audit from the state. He said that it goes to show the great work that is being done by our staff. Mr. Lewis stated that he greatly appreciates the staff's hard work, especially in

light of the changes that we've had this year. Mr. Lewis then addressed the computer backup options that we have. The computers in the office all need backed up regularly. We have two options that we are looking at. Council seems to agree that the set rate option would cost a little bit more. In the long run, this may be a savings for the Village. We will continue that research to be sure we make the right decision.

Mr. Bradley wanted to commend Mrs. Canada for coming on board and doing the job at this time in her tenure. He stated that she is doing a fine job for us.

**Service Committee Mr. Bradley** stated that McDonald Schools has a Facilities Use Agreement with the Village. They are a little late in getting it put together. He stated that we had to remind them that this needed to be in place. It has been agreed to by all the parties and even though it is late, we are waiving the fact that they did not present this in a timely manner.

It was moved by Mr. Bradley to accept the Facilities Use Agreement with McDonald Village Schools.

Discussion: Solicitor Ross stated that this is a cooperative agreement that began in 2017. This is just a notice issue. The school is not in breach of a contract. They just did not provide us with timely notice that they wanted to renew. All parties are in agreement that they want to renew. This is simply to clean it up with an agreed upon letter.

Roll call:

Mr. Bradley – aye  
Mr. Seitz – aye  
Mr. Fisher – aye

Mr. Harvey – aye  
Mr. Lewis – aye  
Mr. DeZee – aye

Motion carried.

Mr. Bradley stated that Michele Davis from Medi-Count gave a presentation on what her company can offer the fire department in terms of medical billing. We are waiting for more information from Medi-Count to bring to the solicitor for his review. Mr.

7. Committee reports cont'd.

Bradley believes that Medi-Count offers a lot of transparency. He stated that he was pleased with the presentation.

Mr. Bradley stated that Grant Street will be milled and the company believes they can pave it in one day, weather permitting.

Mr. Bradley referred to Weathersfield Sewer District 3 and that, previously, he had questions. He stated that everything is already in place where this is going to be addressed by the Village Administrator and the Solicitor and he has no further problems with his concern.

Mr. Domitrovich told Mr. Bradley that he appreciated that he took the time to meet with Solicitor Ross and himself to discuss the agreement and the time it is going to take to complete it.

**Planning Commission Mr. Bradley** stated that Dave Clawson is the new representative to Planning Commission. There was a report from the Building Inspector that there were four permits issued in June with a total value of \$60,400. In July, there had been a total value of \$77,600. There was a fee total of \$356.00 Mr. Bradley stated that they also discussed the driveway and roofing issues in reference to contractors in town. He believes this is going to take an extended period of time to research. Mr. Bradley does not feel that we are in a position to put any hard rules in place without further review. Also, Kyle Joynes was elected temporary chairman.

**Community Chest Mr. DeZee** stated no report.

8. Remarks from persons or groups present: None

9. Old Business: None

10. New Business: None

11. Legislation:

A. Third Reading Of Ordinance No. 3235-19 Transferring Funds Within Various Funds Within The Village Of McDonald, Ohio For A Period Beginning January 1, 2019 And Ending December 31, 2019.

It was moved by Mr. Lewis that Ordinance No. 3235-19 pass third reading as read.

11. Legislation cont'd.

Roll call:

Mr. Lewis – aye  
Mr. Seitz – aye  
Mr. Bradley – aye

Mr. Harvey – aye  
Mr. Fisher – aye  
Mr. DeZee – aye

Motion carried.

B. A First Reading Of An Ordinance Approving The Editing And Inclusion Of Certain Ordinances As Parts Of The Various Component Codes Of The Codified Ordinances Of McDonald, Ohio.

It was moved by Mr. Lewis that the ordinance pass first reading as read.

Roll call:

Mr. Lewis – aye  
Mr. Seitz – aye  
Mr. Bradley – aye

Mr. Harvey – aye  
Mr. Fisher – aye  
Mr. DeZee – aye

Motion carried.

C. A First Reading Of An Ordinance Transferring Funds Within Various Funds Within The Village Of McDonald, Ohio, For A Period Beginning January 1, 2019 And Ending December 31, 2019.

It was moved by Mr. Bradley that the ordinance pass first reading as read.

Roll call:

Mr. Bradley – aye  
Mr. Seitz – aye  
Mr. Fisher – aye

Mr. Harvey – aye  
Mr. Lewis – aye  
Mr. DeZee – aye

Motion carried.

D. A First Reading Of A Resolution Accepting The Amount And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor.

11. Legislation cont'd.

It was moved by Mr. Lewis that the resolution pass first reading as read.

Roll call:

Mr. Lewis – aye	Mr. Harvey – aye
Mr. Seitz – aye	Mr. Fisher – aye
Mr. Bradley – aye	Mr. DeZee – aye

Motion carried.

E. Emergency Reading Of Resolution No. 1809-19 Authorizing All Actions Necessary To Accept Northeast Ohio Public Energy Council (NOPEC) Energized Community Grant(s).

It was moved by Mr. Lewis to suspend the Rules of Council.

Roll call:

Mr. Lewis – aye	Mr. Harvey – aye
Mr. Seitz – aye	Mr. Fisher – aye
Mr. Bradley – aye	Mr. DeZee – aye

It was moved by Mr. Lewis that Resolution No. 1809-19 be passed as read.

Roll call:

Mr. Lewis – aye	Mr. Harvey – aye
Mr. Seitz – aye	Mr. Fisher – aye
Mr. Bradley – aye	Mr. DeZee – aye

Motion carried.

F. Emergency Reading Of Ordinance No. 3236-19 For The Purpose Of Amending And Replacing The Village Of McDonald Credit Card Use Policy.

It was moved by Mr. Lewis to suspend the Rules of Council.

11. Legislation cont'd.

Roll call:

Mr. Lewis – aye	Mr. Harvey – aye
Mr. Seitz – aye	Mr. Fisher – aye
Mr. Bradley – aye	Mr. DeZee – aye

It was moved by Mr. Lewis that Ordinance No. 3236-19 be passed as read.

Discussion: Mr. Lewis stated that this legislation is being passed as an emergency in order to comply with a new state law. Solicitor Ross added that the legislature passed as protection for governmental entities for credit card abuse and theft. The new law requires that we pass a credit card policy in accordance with the statute.

Roll call:

Mr. Lewis – aye	Mr. Harvey – aye
Mr. Seitz – aye	Mr. Fisher – aye
Mr. Bradley – aye	Mr. DeZee – aye

Motion carried.

G. Emergency Reading of Resolution 1810-19 Authorizing The Mayor, Fiscal Officer, And/Or Village Administrator Of The Village Of McDonald, Ohio To Prepare And Submit An Application To Participate In The Transportation Alternatives Program (TAP) And To Execute Contracts As Required.

It was moved by Mr. Lewis to suspend the Rules of Council.

Roll call:

Mr. Lewis – aye	Mr. Harvey – aye
Mr. Seitz – aye	Mr. Fisher – aye
Mr. Bradley – aye	Mr. DeZee – aye

It was moved by Mr. Lewis that Resolution 1810-19 be passed as read.

Discussion: Mr. Lewis stated that this is being done in order for a grant to be submitted within the time frame allotted.

Roll call:

Mr. Lewis – aye  
Mr. Seitz – aye  
Mr. Bradley – aye

Mr. Harvey – aye  
Mr. Fisher – aye  
Mr. DeZee – aye

Motion carried.

12. Fiscal Officer's report:

Mrs. Canada stated that the bills for the Fiscal Officer's report total \$169,342.69.

I, Lori Canada, Fiscal Officer of the Village of McDonald, Ohio do hereby declare that the bills are true and correct and the money is in the bank to pay them.

It was moved by Mr. Bradley to accept the Fiscal Officer's report and pay all bills.

Roll call:

Mr. Bradley – aye  
Mr. Seitz – aye  
Mr. Fisher – aye

Mr. Harvey – aye  
Mr. Lewis – aye  
Mr. DeZee – aye

Motion carried.

13. Miscellaneous: Mr. Fisher stated that in his 12 years on council, he has always conducted himself professionally publicly. He stated that we have had a tumultuous year in the Village. We have had a death on council, always retirements and replacements. We have issues that we need to contend with moving forward. This is also election year. If you look at social media, there is a lot of dissent in the Village. Mr. Fisher remarked on the 12 previous years to this moment. In council chambers, there was a framed quote that discussed decorum and the way that we should treat each other with respect. Mr. Fisher said that we are all public servants with thankless positions. He stated that, from a neutral standpoint, he feels the tension in the room. He wants to caution everybody that the way things are brought to the floor and the way we address each other can be averted by the use of different wording. Mr. Fisher stated that we are getting to a point where people are being insulted publicly and privately. He said that we are co-workers and we should not fall into a situation where we start to treat people that we work with in a different manner than we treat our own family.

13. Miscellaneous cont'd.

Mayor Puckett wanted to thank Quality Metal Works in Youngstown, Ohio. We did have the merry-go-round repaired and it is back in the park. We received a bill from them in the amount of \$0. They donated their time and materials to the Village. The owners are McDonald residents and the Mayor would like to thank them for their time and efforts. Mr. Harvey wanted to thank Quality Metal Works as well. Mr. Domitrovich stated that Ray Quinlan is the owner of Quality Metal Works and his wife, Julie Hanshaw, are McDonald born and raised. They did do thousands of dollars worth of work on the merry-go-round. Mr. and Mrs.

Quinlan discussed with Mr. Domitrovich how they used to play in the park. Mr. Quinlan said that there was no way he could charge the Village.

14. Adjournment

The meeting was adjourned on a motion by Mr. Harvey at 7:08 p.m. All voted aye.

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Mayor

Attest to:

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Fiscal Officer