

McDonald Village Council  
Wednesday, March 6, 2019  
Regular Council Meeting

Visitors: Marianne Minardi, Sal Minardi, Salvatore Minardi, Cliff DeZee, Patricia O'Brien, Michelle Dunn, Sean Schmidt, Ron Jones, Elaine Rupe, Lisa Zeck, and Scott Merola.

Staff: Fiscal Officer Rick Sebastian, Fire Chief Todd Stitt, Police Chief Bill Woodley, Village Administrator Thomas Domitrovich, Office Manager Charlene McCracken, and Assistant Office Manager Amy Cunningham.

1. The March 6, 2019 meeting of McDonald Village Council was called to order by Mayor Glen M. Puckett at 6:10 p.m.

Roll call:

Mr. Harvey – present  
Mr. Lewis – present  
Mr. Bradley – present

Mr. Seitz – present  
Mr. Fisher – present

2. Pledge of allegiance

One minute of silence in remembrance of Councilman Mike O'Brien and the recitation of the Lord's Prayer.

3. Approval of the February 20, 2019 council minutes.

It was moved by Mr. Fisher to approve the February 20, 2019 minutes as mailed:

Roll call:

Mr. Fisher – aye  
Mr. Seitz – aye  
Mr. Bradley – abstain

Mr. Harvey – aye  
Mr. Lewis – aye

Motion carried.

4. Adoption of agenda:

It was moved by Mr. Fisher to amend the agenda and add under miscellaneous an executive session to consider the appointment of a public official and discuss litigation:

Roll call:

Mr. Fisher – aye  
Mr. Seitz – aye

Mr. Harvey – aye  
Mr. Lewis – aye

4. Adoption of agenda cont'd.

Mr. Bradley – aye

Motion carried.

5. Mayor's report- Mayor Puckett stated for the month of February, Mayor's Court had Computer Fund I \$270, Court Costs \$711, additional costs \$261, City Revenue From Fines \$1030, Niles Municipal Court Fines \$1174.20, parking tickets \$120, police reports \$10, and Drug Fund \$100 for a grand total of \$3676.20.

The Mayor asked council to accept the resignation of Fiscal Officer Rick Sebastian.

It was moved by Mr. Lewis to accept the resignation of Fiscal Officer Rick Sebastian effective March 15.

Roll call:

Mr. Lewis – aye

Mr. Harvey – aye

Mr. Seitz – aye

Mr. Fisher – aye

Mr. Bradley – aye

Motion carried.

The Mayor reported that the Village will be utilizing the accounting services of Fluent and Ricciardi until we find a new fiscal officer.

The Mayor asked council for confirmation on the appointment of Sal Minardi as a part-time police officer for the Village.

It was moved by Mr. Harvey to confirm the appointment of Sal Minardi as a part-time police officer.

Roll call:

Mr. Harvey – aye

Mr. Seitz – aye

Mr. Lewis – aye

Mr. Fisher – aye

Mr. Bradley – aye

The Mayor asked council for confirmation on the appointment of Larry Manaro as a paramedic to our fire department.

5. Mayor's Report cont'd

It was moved by Mr. Harvey to confirm the appointment of Larry Manaro as an EMT for the fire department.

Roll call:

Mr. Harvey – aye  
Mr. Lewis – aye  
Mr. Bradley – aye

Mr. Seitz – aye  
Mr. Fisher – aye

Motion carried.

The Mayor asked council for confirmation on the appointment of Hannah Jones as the Park Director.

It was moved by Mr. Harvey to confirm the appointment of Hannah Jones to Park Director.

Roll call:

Mr. Harvey – aye  
Mr. Lewis – aye  
Mr. Bradley – aye

Mr. Seitz – aye  
Mr. Fisher – aye

Motion carried.

Mayor Puckett took a moment to pay tribute to Councilman Mike O'Brien. He spoke on how he met Mr. O'Brien and came to know him. Mr. O'Brien encouraged the Mayor to get involved in council. He stated that Mr. O'Brien was a friend and he will be missed by everyone.

6. Report of Village Officials:

**Village Administrator Thomas Domitrovich** reported that he and the office staff had a meeting with CMI at the request of Mr. Lewis. This was in regards to credit/debit card payments for water billing. It appears that this software can be integrated with the current CMI software to enable the Village to take card payments either on-line or at the Municipal Building. This would be an option for the resident. Mr. Domitrovich stated that we are moving forward on the garbage contract. He is currently working with the Solicitor's office and the Mayor's office. We should be able to bid as soon as this month.

6. Report of Village Officials cont'd:

Mr. Domitrovich commended Mr. Sebastian on his professionalism in the office. He also stated that he is working with Jacqueline Kuntz and her Girl Scout troop for the Easter egg hunt. Mr. Domitrovich and Mr. Harvey have been attending Relay for Life meetings.

Mr. Domitrovich had a meeting with ISO, Insurance Service Office, Inc. They are the governing agency for giving report cards to communities to assess what rates could be for municipalities regarding fire and buildings. He, Officer Williamson, and our Building Inspector met with the Building Code director from ISO. The Mayor will receive a full report.

Mr. Domitrovich took a moment to pay tribute to Councilman O'Brien. He stated that he had the greatest respect for Mr. O'Brien. Mr. O'Brien was the first person to approach Mr. Domitrovich to get involved and take a step in the direction to sit where he is today. He stated that Mr. O'Brien was a man of conviction and everyone learned a lot from him. Mr. O'Brien loved to talk about his family. After all the business was done, Mr. O'Brien was your friend. He sat on council for more than 25 years, serving under four administrations and had the respect of the community. Mr. Domitrovich also had a list of Mr. O'Brien's favorite sayings to share with everyone.

Mr. Harvey then spoke and paid tribute to Councilman O'Brien. He shared memories of working with him on the fire department and the Fireman's Festival.

**Police Chief Bill Woodley** wished Rick Sebastian luck on his future endeavors. He wanted to thank the Mayor and council for their support in hiring Sal Minardi. Police Chief Woodley expressed his condolences to the O'Brien family. He stated that Mr. O'Brien is the true definition of a public servant. Mr. O'Brien spent a large portion of his life supporting this community and the community loved him.

**Fire Chief Todd Stitt** thanked the Mayor and council for the appointment of Larry Manaro. He believes that Mr. Manaro will do a great job. Fire Chief Stitt also paid tribute to Mr. O'Brien.

**Solicitor Ross** expressed his condolences to the O'Brien family. He wished Rick Sebastian the best of luck on his new endeavors.

7. Committee reports:

**President Pro Tem Mr. Lewis** reported on the agenda, fiscal officer's report, council minutes, this evening's legislation, appointment of special Officer Sal Minardi and paramedic Larry Manaro, resignation of Rick Sebastian, appointment of Park Director

7. Committee reports cont'd:

Hannah Jones, Fluent and Ricciardi Agency to assist in accounting in Mr. Sebastian's absence, and executive session following tonight's meeting.

Mr. Lewis then paid tribute to Councilman O'Brien. He stated that when he got Mr. O'Brien's blessing to take over Pro Tem, it was beyond an honor. He stated that Mr. O'Brien was respected as a colleague, but more than that, he was loved as a friend.

**Park & Buildings Mr. Harvey** stated that the Relay for Life will be June 1 from 11:00 a.m. to 11:00 p.m. He stated that the fire department will be involved in "Touch-A-Truck" during this event. The Historical Society has asked permission to install a display board to honor our active duty military personnel.

It was moved by Mr. Harvey to allow the Historical Society to erect a sign for current service members on Village property.

Discussion: Mr. Bradley stated that he feels it is commendable to recognize our service men and women while they are still alive, not at memorial after we have lost them.

Roll call:

Mr. Harvey – aye  
Mr. Lewis – aye  
Mr. Bradley – aye

Mr. Seitz – aye  
Mr. Fisher – aye

Motion carried.

Mr. Harvey stated that we are preparing for the park and the splash pad to open. He believes we may have the merry-go-round back as well. Also, the Easter egg hunt will be April 13 with a rain date of April 20.

**Safety Committee Mr. Harvey** reported on the appointments of Officer Sal Minardi and Paramedic Larry Minaro.

**Finance & Capital Improvement Mr. Lewis** stated that CMI and the office staff met regarding Invoice Cloud. We are waiting on a proposal and demo. He also spoke with Lebanon Ford with regard to the police cruisers. One is in their possession and they are waiting on the other vehicle to arrive. There are some slight changes to the 2019 Permanent Budget. The changes include about \$14,000 in additional expenditures due to \$5000 for workers' comp, \$3600 for CMI, and \$5600 for upgrades and changes on the state purchasing of the tractor for the water and sewer department.

7. Committee reports cont'd.

**Service Committee Mr. Bradley** reported that there will be a second reading for the Solicitor's contract, the Salary Ordinance, Rental Inspection Ordinance and the Permanent Budget. There will also a first reading on an amendment for the Building Inspector's Salary Ordinance, and Planning Commission change of dates for meetings. The bidding will be going out for the garbage contract. Mr. Domitrovich stated that information on the recycling contract has been sent to the Solicitor. He stated that we will be looking at an ordinance to accept a five or six-year term for free recycling. Mr. Domitrovich stated that this should be in legislative form by the next council meeting.

**Planning Commission Mr. Bradley** stated that the Planning Commission discussed issues pertaining to the inspection process for the rentals. They are looking at ways to change the cost of the inspections and to update the Salary Ordinance for the Building Inspector. The Planning Commission suggested including a stipend for the Building Inspector since he utilizes his own vehicle for travel. The meetings for the Planning Commission will be the second Wednesday of the second month of each quarter at 6:00 p.m.

**Community Chest Mr. Fisher** stated that this will be the longest report for Community Chest since Mr. O'Brien was a man of few words. He extended his condolences to the O'Brien family. He shared some fond memories of Mr. O'Brien. Mr. Fisher stated that he considered Mr. O'Brien a mentor who will never be replaced in this town.

Mr. Fisher left the meeting at 7:00 p.m.

8. Remarks from persons or groups present: none

9. Old Business: none

10. New Business: none

11. Legislation:

A. Second Reading of A Resolution Engaging The Solicitor Under The Terms, Covenants, And Conditions Of The Attached Agreement And Determining To Contract With Attorney Douglas W. Ross Of Daniel Daniluk, LLC As Solicitor For The Village of McDonald, Ohio, For Two (2) Years Commencing July 1, 2019 Through And Including June 30, 2021.

It was moved by Mr. Bradley that the resolution pass second reading as read.

11. Legislation cont'd.

Roll call:

Mr. Bradley– aye  
Mr. Seitz – aye

Mr. Harvey– aye  
Mr. Lewis – aye

Motion carried.

- B. Second Reading Of An Ordinance For The Purpose Of Amending Ordinance Number 3218-18 (The “Salary Ordinance”) To Address The Salaries And Wages Of The Office Employees; To Provide That All Other Salaries And Wages Of Certain Officers And Employees Will Remain The Same, Reaffirmed And Ratified; And For The Final Purpose Of Repealing Any And All Other Ordinances Or Resolutions In Conflict Therewith.

It was moved by Mr. Bradley that the ordinance pass the second reading as read.

Roll call:

Mr. Bradley – aye  
Mr. Seitz – aye

Mr. Harvey – aye  
Mr. Lewis – aye

Motion carried.

- C. Second Reading Of An Ordinance To Make Appropriations For 2019 To Various Divisions Of The Village Government For Each Of The Several Objects For Which The Village Of McDonald, Ohio, Has To Provide Out Of The Monies Known To Be In The Treasury Of Said Village During The Year From The Collection Of All The Taxes And From All Other Sources Of Revenue For 2019.

It was moved by Mr. Lewis that the ordinance pass second reading as read.

Roll call:

Mr. Lewis – aye  
Mr. Seitz – aye

Mr. Harvey – aye  
Mr. Bradley– aye

Motion carried.

11. Legislation cont'd.

- D. Second Reading Of An Ordinance For The Purpose Of Amending A Certain Section Of Chapter 1359 Of The Codified Ordinances Of The Village Of McDonald, Ohio, Entitled "Rental Property," And Specifically Section 1359.03(e).

It was moved by Mr. Bradley that the ordinance pass second reading as read.

Roll call:

Mr. Bradley – aye  
Mr. Seitz – aye

Mr. Harvey – aye  
Mr. Lewis – aye

Motion carried.

- E. First Reading Of An Ordinance For The Purpose Of Amending Previous Village Ordinance No. 3168-15 To Change The Compensation Structure For The Building And Zoning Inspector.

It was moved by Mr. Bradley that the ordinance pass first reading as read.

Roll call:

Mr. Bradley – aye  
Mr. Seitz – aye

Mr. Harvey – aye  
Mr. Lewis – aye

Motion carried.

- F. First Reading Of An Ordinance For The Purpose Of Amending Codified Ordinance Section 1113.09 Of The Village Of McDonald, Ohio, Concerning The Planning Commission Meetings.

It was moved by Mr. Bradley that the ordinance pass first reading as read.

Roll call:

Mr. Bradley – aye  
Mr. Seitz – aye

Mr. Harvey – aye  
Mr. Lewis – aye

Motion carried.



12. Fiscal Officer's report:

Mr. Sebastian reported that the bills for the Fiscal Officer's report total of \$24,965.74.

I, Richard Sebastian, Fiscal Officer of the Village of McDonald, Ohio do hereby declare that the bills are true and correct and the money is in the bank to pay them.

It was moved by Mr. Bradley to accept the Fiscal Officer's report and pay all bills.

Roll call:

Mr. Bradley – aye  
Mr. Seitz – aye

Mr. Harvey – aye  
Mr. Lewis – aye

Motion carried.

13. Miscellaneous:

A. It was moved by Mr. Seitz to enter into executive session to discuss the appointment of an employee and public official and to discuss litigation at 7:05 p.m.

Roll call:

Mr. Seitz – aye  
Mr. Lewis – aye

Mr. Harvey – aye  
Mr. Bradley – aye

Motion carried.

It was moved by Mr. Lewis to exit executive session at 7:34 p.m.

Roll call:

Mr. Lewis – aye  
Mr. Seitz – aye

Mr. Harvey – aye  
Mr. Bradley – aye

Motion carried.

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14. Adjournment

The meeting was adjourned on a motion by Mr. Harvey at 7:34 p.m. All voted aye.

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Mayor

Attest to:

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Fiscal Officer